Appendix 4

HOUSE TO HOUSE COLLECTIONS ACT 1939 House to House Collections Regulations 1947

Application for a Licence

To (name of Licensing Authority) Rotherham Metropolitan Borough Council

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collections, of which particulars are given below

	•	•			A
Dated		••••••	13.11.2019	 Signed	

PARTICULARS OF COLLECTION				
Surname of applicant (in block letters) Other names	1. Steven Jenkinson Home address - 111 Royal Drive, Fulwood, Preston, Lancashire, PR2 3AX D.O.B 08.08.1976			
2. Correspondence Address of applicant	2. Clothes Aid (Services) Ltd, Unit 2 York House, Fort Street, Blackburn, Lancashire, BB1 5DP			
Particulars of charitable purposes to which proceeds of collection are to be applied. (Full particulars should be given and where possible the most recent account of any charity which is to benefit should be enclosed)	3. The Children's Hospital Charity, Western Bank, Sheffield, S10 2TH Sheffield Children's Hospital is a specialist children's hospital, providing world-class care for children all over Yorkshire, across the UK and beyond. The Children's Hospital Charity makes Sheffield Children's Hospital even better, by creating an environment built with children in mind. The newest addition are three world-class new wards which opened in April 2018 with £10m of your donations.			
4. Over what parts of the area is it proposed that the collection should extend?	4. Rotherham Metropolitan Borough Council			
5. During what period of the year is it proposed that the collection should be made?	5. 01 January - 31 December 2020			
6. Is it proposed to collect money?	6. NO			
7. Is it proposed to collect other property? If so, of what nature? And is it proposed to sell such property or to give it away or to use it?	7. Yes, second hand clothing, bric a brac, books, CD's and DVD's. Everything we collect is sold on to stock European department stores that are full of premium second hand clothes and accessories from Britain.			
8. Approximately how many persons is it proposed to authorise to act as collectors in the area of the authority to which the application is addressed?	8. No more than four persons			
9. Is it proposed that remuneration should be paid out of the proceeds of the collection: - (a) to collectors? (b) to other persons? If so, at what rates and to what classes of persons?	9. Our nationwide door-to-door collections network consists of franchisees who are independent businesses operating in exclusive territories, and also independent subcontractors who operate out of our own depots. These franchisees and independent subcontractors are paid on a fixed rate per tonne for all collections. The average cost per tonne at 30 JUNE 2019 for our franchisees, independent subcontractors and depot operations was £980 per tonne. The payments per tonne to franchisees and independent subcontractors covers all the costs that they may incur including premises, staff costs of door-to-door distribution and collection, administration, vehicle costs etc. The average cost per tonne of the nationwide door-to-door clothing network (including franchisees and independent subcontractors, our own depots, management, administration, export, IT, accounting etc.) stands at £1,110 per tonne.			

10. Is application being made for licences for collections for the same purpose in other areas: If so, to what authorities? And, approximately, how many persons in all is it proposed to authorise to act as collectors	10. Yes See enclosed Authorities applied for No more than 25 persons nationwide
11. Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked? If so, give particulars	11. Yes, see enclosed 'Additional Information'
12. Is it proposed to promote this collection in conjunction with a street collection? If so, is it desired that the accounts of this collection should be combined wholly or in part with the account of the street collection?	12. No
13. If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act, 1940 give name of registration authority and date of registration or exemption	13. N/A

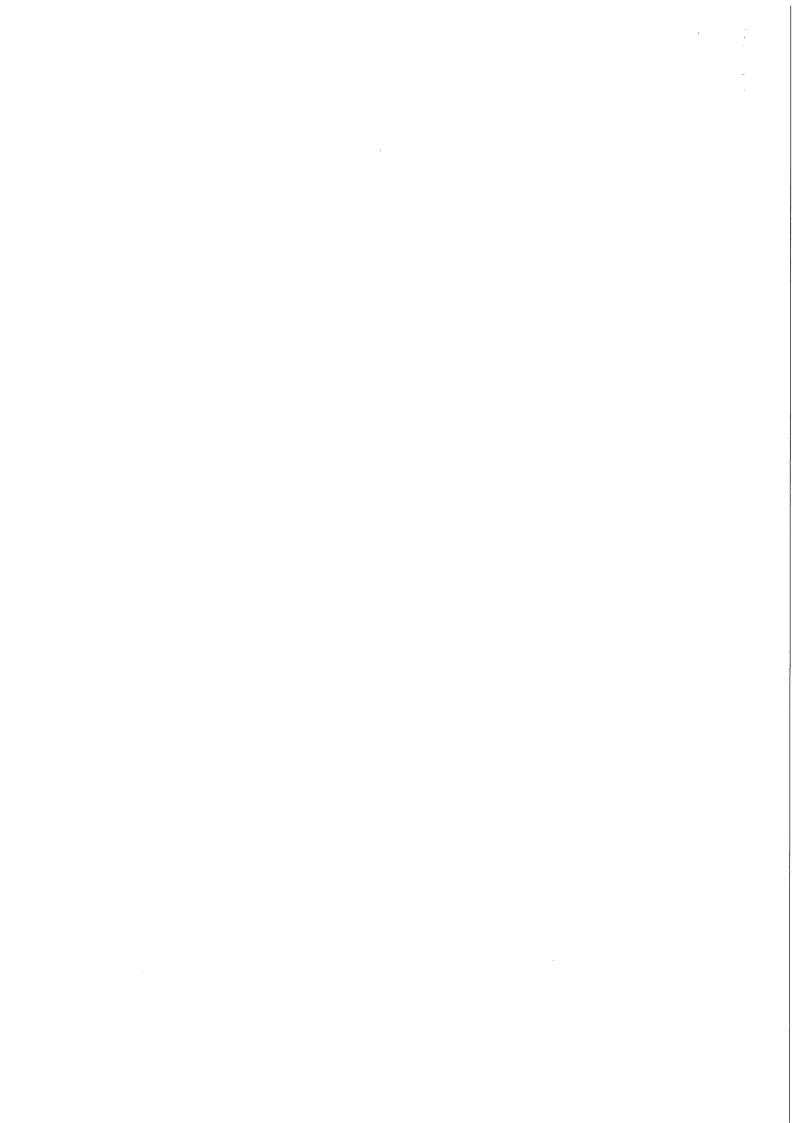
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ADDITIONAL INFORMATION

Clothes Aid Group has been refused a licence by Birmingham City Council to collect for Make-A-Wish on the 25th June 2009.

The refusal by Birmingham City Council was appealed to the Minister and that appeal in turn was refused. Clothes Aid Group issued proceedings before the High Court to judicially review this decision. The appeal decision by the Minister has been quashed by Consent Order of the High Court on the 19th January 2011. This is as a result of the Minister conceding a point on the nature of the Minister's functions on appeal.

In light of the delays, Make-A-Wish sought and the Minister has now granted a national exemption order under section 3 of the House to House Collections Act 1939 under which Clothes Aid Group acts. Given this a licence from Birmingham City Council is no longer needed.





Registered Charity No. 505002

13th November 2019

Licensing Officer Rotherham Metropolitan Borough Council Riverside House, Main Street Wing A, Floor 3 near Pod A33 Rotherham S60 1AE

Dear Licensing Officer,

I am writing to you with reference to the enclosed licence application for Clothes Aid (Services) Ltd to collect waste textiles for the purpose of recycling under the House to House collections Act 1939.

Clothes Aid (Services) Ltd propose to carry out collections under licence for The Children's Hospital Charity. We have recently begun working with Clothes Aid and we hope this will prove to be a very positive partnership for us. The agreement we have ensures that we receive from Clothes Aid at least £75 to £125 plus VAT per each tonne of clothes collected. Clothes Aid are aiming to raise for our charity, £37,500 - £50,000 annually.

If a licence were to be granted, Clothes Aid would like to collect in various areas of your local authority. It would greatly assist our fundraising efforts if Clothes Aid were granted a collection licence for a 12-month period.

I hope the above answers any queries you may have regarding our relationship with Clothes Aid. However, if you require any further information please do not hesitate to call me on 0114 271 7203.

Yours sincerely

Tchad Western

Corporate Partnerships Manager & Chief Fun Officer

The Children's Hospital Charity









13th November 2019

Licensing Officer Rotherham Metropolitan Borough Council Riverside House, Main Street Wing A, Floor 3 near Pod A33 Rotherham S60 1AE

Dear Licensing Officer,

RE: THE CHILDREN'S HOSPITAL CHARITY - HOUSE TO HOUSE COLLECTION APPLICATION

Please find enclosed a completed application for a House to House Collection on behalf of our new charity, The Children's Hospital Charity (Sheffield Children's Hospital).

As I am sure you are aware, the charity provide a full range of services for children and young people in Sheffield and South Yorkshire and their specialised services receive referrals from across the UK and internationally. They provide emergency care for up to 200 children a day and are a designated paediatric major trauma centre. They have dedicated centres in Sheffield for children with neurological conditions and for children and young people with mental health issues and learning disabilities. They are also the principal treatment centre for children with cancer and leukaemia in South Yorkshire, Lincolnshire and North Derbyshire.

Clothes Aid have negotiated a Commercial Participators Agreement with The Children's Hospital Charity which states that all our collections must be made in line with the terms and conditions as set out in the CPA.

The CPA also states that Clothes Aid must pay the charity between £75 - £125 per tonne on clothes collected (dependant on response weight), £10 per tonne on books and miscellaneous household items and £15 per tonne on household linen. Clothes Aid have guaranteed to pay the charity a 'Royalty' figure of £100,000 per annum, irrespective of whether or not Clothes Aid makes any profit or loss on the sale of the door to door collections.

In a previous communication from yourself dated 08th November 2018, you stated that your committee members had refused our Cancer Support UK application due to three points:

- The information provided as part of the application was inconsistent in relation to the amount that will be given to charitable cause This was an admin error on our part and an amendment has subsequently been made to the charities 'Testimonial Letter'
- Whichever figure is used, the amount being given to the charitable cause is insufficient in comparison to the amount likely to be collected (approximately £250 per Council area) - further communication stated that applications need to state that 80-85% of proceeds are to be given to the charitable cause





• The figures quoted in relation to bric-a-brac are considered to be unjustifiably low.

May I take this opportunity to direct you to the House to House Collections Act 1939 and in particular, the fact that the regulations do not state a minimum percentage that has to be paid to the charity out of the proceeds of the collections.

The definition of proceeds is relevant here due to the fact that we carry out door-to-door collections, and the cost of door-to-door collections is intrinsically high. This is also stated in NALEO's Guidance for Licensing Officers issuing licences for charitable door to door collections — England and Wales. In fact, clause 8.2 reads

"The collection costs incurred by the collector will vary dependent upon the method of collection and should be taken into account and deducted before the amount being sent for charitable purpose can be derived"

Therefore calculating the percentage royalty payable to Cancer Support UK as a percentage of the gross proceeds from the sale of door-to-door collections is incorrect.

There is further guidance on this matter from the Cabinet office.

The Cabinet Office stated in 2013, after rectifying the decision of Cardiff City Council to refuse a licence to Support Pen-Y-Bont (Cardiff City Council V Support Pen-Y-Bont Ltd) on the basis that they did not pass the *proportionality test*, that

"As far as (the proportionality test) is concerned, it is appreciated that, for a number of reasons, the costs of conducting house-to-house collections of second-hand clothing tend to be higher than, for example, collections of cash"

In Summary, The Children's Hospital Charity are entitled to royalty on door-to-door collections that Clothes Aid carries out, irrespective of whether or not Clothes Aid makes any profit or loss on the sale of the door to door collections

I would appreciate if you would take the above information into account and consider granting us a collection permit for The Children's Hospital Charity in order to ensure that Clothes Aid (Services) Ltd, maximise the much needed revenue we could potentially raise on behalf of the charity.

Yours sincerely

Stephanie Gaffney Licensing Officer 0207 288 8523

sgaffney@clothesaid.co.uk

News from The Children's Hospital Charity: www.tchc.org.uk 0114 271 7203

Hospital Charity, The Children's

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A few few samplifications.	New Religions your new children's hospita				(3) (2) (3) (3) (3) (3) (3) (3) (3) (3) (3) (3

children and North Creative Studio who helped us The Charity Team want to say thank you to all the produce this edition of Bear Facts.



Sheffield, S10 2TH Hospital Charity The Children's Western Bank

Email support@tchc.org.uk Web www.tchc.org.uk Tel: 0114 271 7203

Follow us on 🖪 f 🗿 in

can see how beneficial a child-friendly and engaging s a play specialist at Sheffield Children's Hospital, I environment is to the thousands of patients who come to our hospital for treatment every year.

and young people feel relaxed, safe, involved and have positive time for children and we aim to distract them with toys, games, Through this environment, the play team aim to make children the hospital, engaging children in play, positivity and creativity. experiences to reflect on of their stay in or visit to our hospital. stimulating environments, and interesting elements within The play team recognise that being in hospital is a difficult

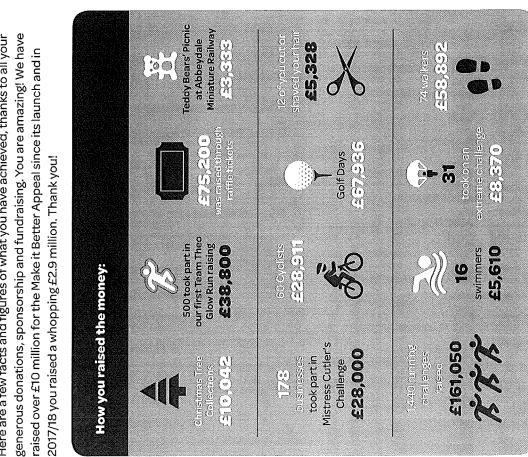
The hospital opened its new wing fully in April 2018 and patients now have another exciting place to visit – a giant Play Tower which is inviting and intriguing! The Play Tower is the first thing that patients notice entrance and Outpatients Department - which is exactly what we want. When children come in to Hopefully the new environment will give them patients to remember their visit to hospital in when they come in to the hospital's new main something exciting to spot and will help a procedure they can often be anxious. hospital for an appointment or for a positive way. Our charity funds enhancements that are over pound makes our hospital better and helps us and above standard NHS provision, and your donations really do make a difference. Every fund things like the huge Play Tower.

Shabnam Ahmed

Play Services Team Manager

CON FACES

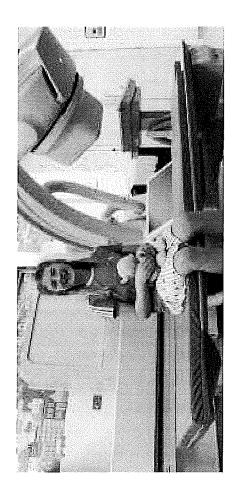
Here are a few facts and figures of what you have achieved, thanks to all your





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not available on the NHS, keeping Sheffield Children's Hospital at the forefront of paediatric care and giving Your donations fund pioneering equipment which is every child access to the best treatment.



frequent infections, pain and discomfort. Fluoroscopy Machine which was funded Children's Champions and Dan Walker's 12 year old Ella Sparham was one of the has a diagnosis and urology specialists like sleepovers. After being referred to Sheffield Children's Hospital, Ella now first patients to use the Multipurpose kidneys don't flush properly, causing many of the things her friends enjoy, Golf Day. Ella's condition means her through the Herd of Sheffield, our It also prevents her from enjoying have begun treating her.

donations, our Children's Champions and the-art SPECT CT Scanner for £800,000. which sounds very technical! But simply, children with cancer, it means they may oe able to avoid unnecessary therapies match funding from Graham Royle and that can leave them feeling very unwell. it means radiologists can receive more Matt Davison financed a new state-ofwith an inbuilt CT scanning function, In 2017, a combination of Christmas medicine gamma scanning (SPECT) treatment straightaway. For those his scanner incorporates nuclear information in one scan and tailor

A few other highlights:

A Multipurpose Fluoroscopy System £450,000

It might be difficult to say but the Multipurbose Fluoroscopy Syste is a life-saving piece of equipment. It can quickly spotiblockages to blood flow when every second counts, if a child has internal elifference Between life and seath



EOS £370,000

EOS combines a body scan in a standing or seated position with a low radiation dose and the possibility of 3D reconstruction of the spine, hip and lower body. With the EOS we can diagnose orthopedic problems using a detailed analysis of posture.





aght pethorillations 28,000 each

technology, with a special paediatric defibrillation algorithm to



Two Portable Sensory Units ${f \it E}{f \it E}{f \it O}{f \it O}{f \it O}$

s even more important in hospital. This special unit means it is taken We all know how important sensory stimulation is for children and it to the patient as some children aren't able to move from their bed.



Arcenysin Vein Locator £3,000

surface of the skin which saves valuable treatment time.

New facilities

Your new children's hospital

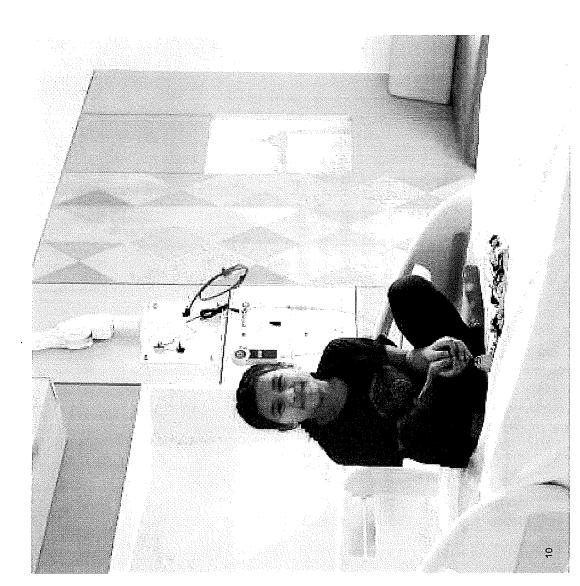
You may have noticed a few changes at Sheffield Children's Hospital! Thank you to everyone who has donated and raised lots of money for our Make it Better appeal. You have all literally changed care for children today, tomorrow and for years to come!



The difference your donations have made is life-changing. Here are a few exciting changes you have made possible:



Improvements to the hospital PN FORMER CAL



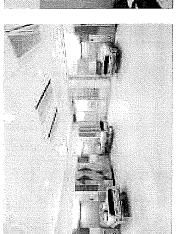
children. As well as being used for fun, it also creates distraction and can be used to teach children about Play can be a very important part of treatment for their treatment in a language they understand.

the wellbeing and comfort for our ur surroundings have the environment can influence on how we feel, and important in a hospital, where a powerful effect that's especially patients and their families,

'The Children's Hospital Charity is renowned for funding highly specialised technology for known for its hugely important investments improving patients' treatment but less well match funded two Christmas appeals said, Graham Royle, CEO of GRI Group who has in patients' wellbeing. It is believed that relieving stress aids recovery."

environment tailored to them. The programme hospital's walls and spaces with distraction aid before an operation, or to bright art, helping children recover in an rtfelt, The Children's Hospital provides workshops for youngsters as a Charity's arts programme, is amazing at transforming the break up long stays on the wards.

hospital materials in a new way. We believe says, "It was just about making a bedroom experience of being in hospital. As Morag the rooms make a real difference to the Morag Myerscough on the bedrooms in the new wing, devising four colourways Artfelt worked with acclaimed designer from bright to calm and using standard that you felt good to be in."

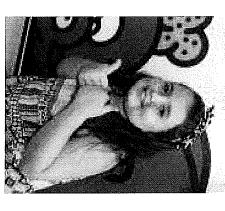




Medical Daycare

seek. These were then given a professional polish they thought would enjoy a giant game of hide and department were asked to design characters who Our Medical Daycare department has become home and brought to the walls for all to see. by illustrators Pencil and Help, patients waiting in the to ten brightly coloured characters. In workshops led

average at hiding". The hide and seek game develops who Phoebe said is a, "silly character" and who is "just arthritis. She came up with the idea for Coloray, a is treated regularly in the department for juvenile long legged creature with an extra eye in his tummy One of the designers was 8 year-old Phoebe, who to go on different routes to find the characters. throughout the department where children are able



Here are a few other projects we wanted to tell you about:

Leane olegyand oneolegy Unit

and Artielt has worked with architects, patients and staff on PACT built a branc new state of the art Haematology and As a regional centre for cancer treatment for children producing a joyful art soneme throughout the department pology. Unit: The centre has five times the treatment space

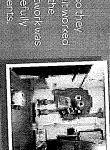




Quentin Blake

alongside Australian artist, Leah Bartholomew.

prints depicting Roald Dahl classics such as BFG, Matilda and includes four large-scale wall vinyl illustrations and 11 framed his best-loved illustrator to our hospital. The commission Artfelt has worked with Sir Quentin Blake, bringing some of nospital in waiting and parents' rooms and on the ward walls. The Twits. They can be found throughout the new wing of the



could make their amoulances one of a kind. Artielt worked The staff from Embrace fundraised themselves so they esigned to be seen by Embrace's voungest patients

Workshops

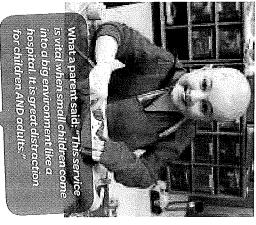


themselves – a valuable way to distract cards, Workshop Co-ordinator Charlotte can get better more quickly. Here are few patients from their treatment so they socialising, expressing and enjoying uses visual arts and crafts to get children workshops we wanted to tell you about: From pottery painting to mother's day

Child and Parent Portraits

create a dialogue between the family which of doing a portrait of each other. This helped their family, as they were set the challenge was fun and exciting This workshop was for both the patient and





Music Workshops

our young patients the chance to try out different musical instruments and make live Brightside Music visit once a month, giving to one to one music sessions by bedsides. music with other children – from singalongs

Chinese New Year

stained glass style dogs to celebrate the Year of the Dog. The children made Chinese fans and



and better diagnosis. very best healthcare – through better treatment We fund up to £250,000 of vital research every year to ensure future generations receive the



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erain activity by attaching leads to

h term bables who have brain injury

tile information on how useful affic



very year we fund up to £250,000 of research into

squash the developing lungs. she had a 50:50 chance of survival. The in the womb and Mum Rebecca was told was diagnosed with Congenital developed 3D models and images to and disease. One of these projects there is a hole in the diaphragm, which condition, which affects one in every from Doncaster. The two-year-old causes organs to enter the chest and 10,000 new-born babies, occurs when Diaphragmatic Hernia (CDH) while still help young patients like Eve Phillipson of childhood illnesses the prevention and cure

children today, tomorrow and in the future. and images are also provided to parents see the extent of the damage and the developing baby. This helps the surgeons make 3D animations and models of the at the same time as an ultrasound to is suspected. It uses an MRI scan taken parents during pregnancies where CDH information provided to surgeons and the forefront of paediatric care, helping Research helps keep our hospital at only possible through legacy donations. funded research to improve the research, which saves children's lives, is helping to ease their anxiety. This type of displaced organs. Crucially, the models Thanks to your donations, our charity

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beyond the NHS provision. those extra enhancements which are above and every pound you raise, your incredible support funds the lives of children who visit our hospital. Thanks to Anyone and everyone really can make a difference to

get involved and help make our There are many ways you can hospital better:

Become a regular giver ane donate little entierenge ich ihreizminge we suppont releiten <u>Es</u>a month makes e messive

challenge whether that's baking a cake or running a marathon! We'll support you along ine way... go on you know you can do iti Jojn Team The≎ and take on your own

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or a sweepstake, there is lots you can do involvedi Whether it sa Christmas postei Take us to work and get your colleagues

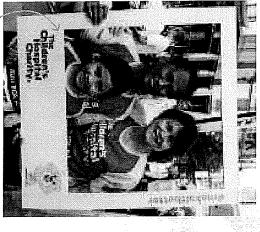
THE WHI WITH OUR PRIME SOURTONS WE WITCHELL THEY WILL SIFE.



on her appendix and now she takes part in fun runs to say thank you. Eshani was treated for an abscess

CLT VIONIS

without your help. Together as you continue to support us want to make you a promise, helping her to get better so we promise to say thank you for Hospital. Eshani has made a better at Sheffield Children's we help children like Eshani get We couldn't do what we do



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Our hospital is not just in one place. SELECTION OF SELECTION OF THE SE ediamolens, Turses and Theispisis

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We will never pass your information on to anyone else. 1. Keep your information sale

2. Keep in touch only in ways you request

and the ways you can help. everything we send is relevant to our work comfortable with, and we'll make sure We will only contact you in the ways you're

private, confidential and secure 3. All your information will be

door asking for donations 4. You will never see us at your

5. We will work hard to make funding enhancements the NHS does For you and all the patients who visit by

to, together, developing our special hospital even more. make you think "that's too much for me," but if everyone you knew gave £10 then we would already be one step closer We have some new very exciting BIG projects which may

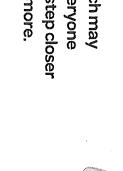
6 is dedicated to these special patients, olds within South Yorkshire, Lincolnshire Centre for children with cancer and Our Haematology & Oncology with 14 beds and we want to completely We also treat patients who have other and North Derbyshire. Patients travel leukaemia from babies through to 19 year Department is the Principal Treatment Principal of the solution of the second second new space with world class facilities. transform this ward and deliver a brand bleeding and inherited disorders. Ward haematological problems such as for treatment at our special hospital. from as far south as Northampton

Peedightic Major Trauma and Urgen vers design sign saltion

appropriate facilities for different patients improve privacy as well as providing more to transform the department to help seeing around 57,000 a year. We want to see 35,000 patients a year but is now make ours even better. It was designed Emergency Department and we need to Not every city has a dedicated children's

Telined As a reilion

our children to the best care possible as In emergency situations we want to get quickly as possible. Minutes make a huge



Periont Entertainment

difference in major traumas as the patient

73% wanted a Bedhead TV with the

to now fund the remaining wards and we have already funded the throughout the hospital. units in the new wing so we need WiFi. Each system costs £3,000 option to use a mobile device with On surveying parents and patients,

a stretcher. We want to build a Helipad on landed in Weston Park, crossing the road on trauma arrived by air ambulance but they hour. In 2016, 16% of children with major needs to receive critical care within an

surgeons as quickly as possible.

really poorly children to our clinicians and the top of our hospital so we can transfer



Not everything is big



parent and the child. wait, then it can relieve stress for both the equipment to take a child's mind off their treatment. If children can play while they £10 could pay for distraction toys and

our hydrotherapy pool at the Ryegate Children's Centre. E 15 could pay for swimming aids in



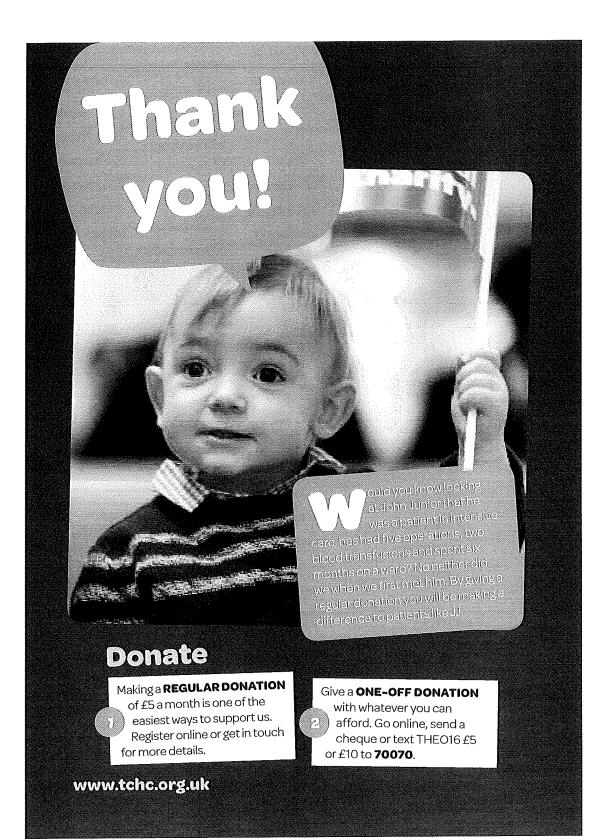
a party to help bring patients and their families together. Getting a support conditions will help the road to recovery. network around you with similar £30 could pay for craft materials at



smile at what is often a difficult and to visit our young patients, making them anxious time. £150 could pay for a Giggle Doctor



on how we feel, and that's especially surroundings have a powerful effect making the clinical comfortable. Our £500 could pay for furnishings important in a hospital.





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and their families to not just receive the best care but also to environment built with children in mind, we want all patients Sheffield Children's Hospital even better by oreating an Sherifield Children's Hospital is a specialist children's hospital. the UK and beyond. The Children's Hospital Charity makes providing world-classicare for children all over Yorkshire, agross



This collection is operated by Clothes Aid (Services) Ltd in partnership with The Children's Hospital

Charity. For every tonne of clothes, shoes and accessories collected, Clothes Aid will donate at least £75 plus VAT, and for every tonne of books, household linens and other miscellaneous household items collected, Clothes Aid will donate at least £10 plus VAT, to Sheffield Children's Hospital Charity (charity number 5050020) via Theo Bear Trading Company 02946773. Clothes Aid aims to donate at least £37,500 plus VAT each year.



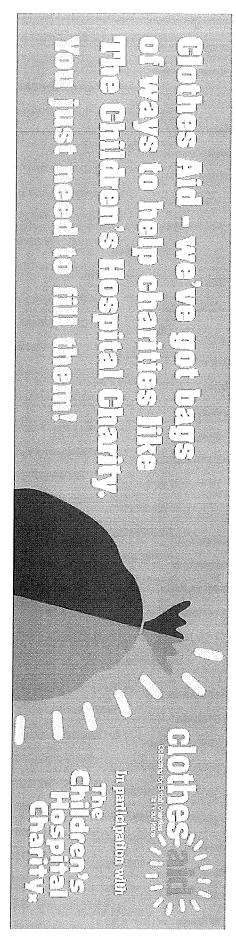




The Children's Hospital Charity				
Application Dates	COUNCIL			
02 lul 15- e1 guA 10	Barnsley			
01 Aug 19 - 31 Jul 20	Chesterfield			
20 Jul 29 - 29 Jul 20	Doncaster			
02 guA 41 - e1 guA 21	North East Derbyshire			
01 Jan - 31 Dec 20	Котһегһат			
02 lul £5 - 91 guA £0	bləiffədd			
02 lul 16 - 91 guA 10	Wakefield			

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ten sin in Aerolep and and



accessories, household items and bric-a-brac. Check inner Please fill this bag with good quality clothes, pairs of shoes, bay for more information about what we collect.



overnight. If you have more to donate, please use other bags by 7am on your collection day, but please don't leave it out and leave them with the Clothes Aid bag. Leave your bag outside (so that it can be seen from the road)



REGULATOR

Institute of Fundicalising Consequent

The Children's Hospital Charity. Thank you for donating. Fill your boots with sunshine. You've recycled and helped



Clothes Aid Helpline:

Open Monday - Friday, 9am to 5pm Colosia.co.l

FacebookClotheshid



Fill me or recycle me.

This collection is operated by Clothes Aid (Services) Ltd in participation with The Children's Hospital Charity.

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